JOSLYN ADULT RECREATION CENTER
EXECUTIVE BOARD MEETING
Thursday, August 13, 2026
Conference Room at the Joslyn Center

PRESENT: Byron Foster (President); Annie Jones (First VP); Jeff LaChance (Second VP/Maintenance); Bruce Nii (Treasurer); Shelly Henderson (Secretary); David Stiles (Past President)

1. Called to order at 9:30 a.m. by Byron Foster, President.

2. **MINUTES** from June 11, 2026 Executive Board Meeting were approved as distributed.

3. **FINANCIAL REPORT**—presented by Bruce Nii
   Year-to-date, net income is $2.9k favorable to budget. Total revenue exceeded budget by $6.0k, driven primarily by club donations ($3.0k) and membership dues ($3.1k). Year-to-date expenses were $3.1k over budget, largely due to the security camera electrical upgrade ($2.3k), CCSD water and sewer charges ($0.9k), and legal expenses for 501(c)(3) research ($0.4k), which were partially offset by reduced payroll ($0.3k) and operations expenses ($0.3k). Hall rentals were up $2,000 over budget.

   Table Tennis presented a check to the Joslyn Center for $1,000 via an anonymous club member.

4. **FACILITIES AND MAINTENANCE REPORT**—presented by Jeff LaChance
   1) Jeff installed new door hooks on the main entrance doors. Being at waist level alleviates having to bend over. 2) All doors, gates, and anything else that needed to be lubricated was done. This will be done annually. 3) Jeff asked that the extra lumber behind the building be removed. 4) Jeff continues to spray weeds between the two buildings. 5) Jeff did a building walk through and around the property checking for holes in the vents and any other items that will need attention. 6) We have 30-40 blanks from Mel's Lock when we need to make more keys.

5. **VICE PRESIDENT'S REPORT**—Annie Jones

   Annie gave us an update on our 501(c)(3) progress. The past Building Fund organization was incorporated October 27, 1988. Prior to filing for dissolution in 2016, the 501(c)(3) was suspended multiple times for not filing the required Statement of Information (required every 2 years). Annie sent us updated Bylaws and Articles of Incorporation for our review, using old versions with only minor changes. Byron also sent the Executive Board his first draft of the Articles of Incorporation for our proposed nonprofit. Annie and Byron are working hard to reestablish the Building Fund Committee so that tax deductible contributions may be made through the Joslyn Center.

   The impetus behind applying for this nonprofit status is Lawn Bowl's need for a new bowling green in the near future. Our current green is seven years old, and it is only guaranteed for seven years. The last purchase price was around $300,000.

   Donations for a new green have been made through the Lion's Club since it holds a 501(c)(3) status already, making donations tax deductible. They have collected around $50,000 to date. At this time, Lion's Club doesn't feel comfortable transferring the funds to the Joslyn Center to be held for future Lawn Bowl expenses because every donation has to be documented on how it was used (lumber, signage, labor, etc.) They believe the regulations stipulate that the monies disbursed need to be spent on actual projects rather than transferred into an investment account.

The proposed updated Bylaws stipulate that **the exclusive purpose of this organization (nonprofit) is to provide funds for additions, replacements, maintenance and improvements to the center including lawn bowling**.

Bruce stated that we should be able to take donations earmarked for certain clubs/needs and spend those funds accordingly. If donations are not specifically earmarked, they can go to any capital expenditures funneled through our 501(c)(3). We currently have no control over monies donated to the Lion's Club.

Annie is proposing that the three board members overseeing this new entity would be Byron Foster (current Joslyn Center president), Jeff LaChance (Second VP of Maintenance), and Ian Cameron (current Lawn Bowls president).

Our homework was to come up with a new and simple name for our nonprofit . . . make it easy for people writing checks. The original name was the **Joslyn Center Building Fund Committee**.

David Stiles made a motion to initiate, at the earliest opportunity, the necessary applications with the IRS and Franchise Tax Board to establish a 501(c)(3) nonprofit entity for the purpose of creating a building fund, with separate accounts designated for the Joslyn Center and the Lawn Bowls area. Jeff LaChance seconded the motion. Approved unanimously.

6. **PRESIDENT'S REPORT**—Byron Foster

   Byron explained that some of the verbiage in his proposed Article of Incorporation included new language based on updated laws since the first application was filed in 1988. There were questions about the new language, so Byron will do some more digging.

   He set a follow-up special meeting to discuss the 501(c)(3) entity for September 3, 2026 at 9:30 a.m. in the Conference Room.

   He commented that any new revenue should flow through us and that it would be to our benefit if the Lion's Club could transfer their Lawn Bowls funds to us.

   We were reminded that the Lion's Club gave us the Joslyn Center building so they are allowed to use it for their meetings without paying any rental fee.

   Byron suggested trying a new app that helps take minutes, but David said the Investment Club wanted to use this type of app but it was met with objections because people did not want to be recorded. We decided to forgo the trial.

7. **NEW BUSINESS**

   With two officers—Bruce Nii, treasurer, and Shelly Henderson, secretary—stepping down from the Executive Board at the end of December, Byron agreed to first send an email to all club presidents asking for recommendations for potential replacements. This will give the presidents an opportunity to vet and suggest qualified candidates. If this approach does not produce suitable candidates, Byron will then place a notice in the monthly newsletter seeking interested members.

8. Executive Board Meeting adjourned at 10:36. Next Executive Board Meeting will be on October 8, 2026 at 9:30 a.m. in the Conference Room.

Submitted by Shelly Henderson, JARC Secretary 8-15-26